

# Facilities Inventory System Overview

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# What is the inventory?

- ◆ **Official record of buildings and rooms**
- ◆ **Texas Higher Education Coordinating Board requirement**
- ◆ **Management tool for TAMUG administrators**

# Facilities Inventory

◆ **Individual listing of each room in every TAMUG building, lease space, or research vessel**

- 559 rooms
- 17 buildings
- Texas Clipper

# Data Accuracy

- ◆ **You must rely on the departments to supply accurate information regarding the use of the rooms.**

# Coordinating Board

## ◆ **The Texas Higher Education Coordinating Board uses the data to:**

- Validate maintenance \$ funding levels
- Evaluate large scale construction needs
- Evaluate classroom utilization

# Facilities Inventory

## ◆ State Reporting: THECB

- Facilities Inventory
- CBM-005 "Building & Room Report"

## ◆ Internal Reports

- Regularly Scheduled
- Adhoc

# Facilities Inventory

## ◆ Internal Reports

- Space Inventory
- Building Record
- Classroom & Teaching Lab Utilization
- Education & General Space
- Adhoc
  - ◆ Space Studies
  - ◆ Data Requests

# Facilities Inventory

## ◆ Gross Area:

- The total of all the floor areas of a building included within the outside faces of exterior walls for all stories.

## ◆ Assignable Area:

- The sum of the square footage of all of the interior room spaces as measured from the inside face of the walls.



# Facilities Inventory

## ◆ **Building:**

- A roofed structure with at least two walls for permanent or temporary shelter of persons, animals, plants, materials, or equipment. It is attached to a foundation, roofed, serviced by a utility (exclusive of lighting), and is a source of maintenance and repair activities.

THECB Definition

# Facilities Inventory

## Data Elements: Room Inventory

- ◆ Building Number
- ◆ Floor Level
- ◆ Room Number
- ◆ Room Type
- ◆ Square Footage
- ◆ Organizational Unit
- ◆ Room Usage (function)
  - Prorations
  - Use Codes
  - Part of TAMU System
- ◆ Capacity (Student Stations)

# Facilities Inventory

## Data Elements: Building Information

- ◆ Building Number
- ◆ Building Name
- ◆ Number of Floors
- ◆ Gross Area
- ◆ Perimeter
- ◆ Location
- ◆ Occupancy Date
- ◆ Building Codes
  - Type
  - Construction
  - Ownership
  - Condition
- ◆ Replacement Value

# Facilities Inventory

## Part of TAMU System

- ◆ Texas A&M University (02)
- ◆ TAMU - Galveston (10)

# Facilities Inventory

## ◆ Space Categories

- Classroom
- Laboratory
- Office
- Study
- Special Use
- General Use
- Support
- Health Care
- Residential
- Non Assignable

# Facilities Inventory

## ◆ Classroom Space Categories

110A- General Classroom (Capacity Required)

110B -Teaching Auditorium (Capacity Required)

110D - Seminar Room (Capacity Required)

115A - Classroom Service

# Facilities Inventory

## ◆ Laboratory Space Categories

210A – Class Lab (Capacity Required)

210B - Computer Teaching Lab (Capacity Required)

220A - Special Class Lab (Capacity Required)

230A - Individual Study Lab

230B - Music Practice Room

230C – Individual Multi-Media Lab

230D - Computer Lab for Individual Study

# Facilities Inventory

## ◆ Laboratory Space Categories

250A - Research Lab

215A - Class Lab Service

225A - Special Class Lab Service

235A - Individual Lab Service

255A - Research Lab Service

255B - Research Lab Service – Cold Storage

255C - Research Lab Service – Computer Support



# Facilities Inventory

## **Office Space Categories**

310A - General Administrative Office

310B - Faculty Office

310C - Staff Office

310D - Graduate Assistant Office

310E - Support Office

# Facilities Inventory

## **Office Space Categories**

315A - OFFICE SERVICE

315B - OFFICE STORAGE

315C - WAITING/INTERVIEW ROOM

315D - OFFICE EQUIPMENT SUPPORT

315E - WORK ROOM

315F - RECEPTION ROOM

# Facilities Inventory

## **Office Space Categories**

315H - COMPUTER OFFICE SERVICE

315G - PRIVATE RESTROOM

350A - CONFERENCE ROOM (Capacity Required)

355A - CONFERENCE ROOM SERVICE

# Facilities Inventory

## ◆ Study Space Categories

410A – STUDY ROOM (Capacity Required)

420A – STACKS

430A - OPEN STACK READING ROOM (Capacity  
Required)

440A - PROCESSING ROOM

455A - STUDY SERVICE

# Facilities Inventory

## ◆ Special Use Space Categories

510A - ARMORY

515A - ARMORY SERVICE AREA

520A - GYMNASIUM

520B - SWIMMING POOL & SERVICE AREA

520C - STADIUM PRESS & NEWS FACILITIES

523A - ATHLETIC FACILITIES SPECTATOR SEATING

525A - GYMNASIUM SERVICE AREA

530A - AUDIO -VISUAL, RADIO, TV FACILITIES

# Facilities Inventory

## ◆ Special Use Space Categories

- 535A - AUDIO-VISUAL, RADIO, TV FACILITIES SERVICE
- 535B - PHOTO-DARK ROOM
- 540A - CONSULTATION AND TESTING ROOM
- 545A - CLINIC FACILITIES SERVICE (NON-MEDICAL)
- 550A - DEMONSTRATION
- 555A - DEMONSTRATION FACILITIES SERVICE
- 560A - FIELD SERVICE (GENERAL)
- 570A - ANIMAL QUARTERS

# Facilities Inventory

## ◆ Special Use Space Categories

575A - ANIMAL QUARTERS SERVICE

580A - GREENHOUSE

585A - GREENHOUSE SERVICE

590A - AIRPORT OPERATIONS

590C - TELEPHONE AND/OR TELEGRAPH ROOM

590D - FIRE STATION

590E - OTHER SUPPORTING FACILITIES

590F - OTHER SUPPORTING FACILITIES SERVICE

# Facilities Inventory

## ◆ General Use Space Categories

610A - AUDITORIUM (Capacity Required)

610B - CHAPEL (Capacity Required)

610C - LIVESTOCK ARENA (Capacity Required)

615A - ASSEMBLY SERVICE

620A - EXHIBITION ROOM OR GALLERY

625A - EXHIBITION FACILITY SERVICE

630A - FOOD FACILITIES



# Facilities Inventory

## ◆ General Use Space Categories

635A - FOOD FACILITIES SERVICE

635B - FOOD SERVICE IN RESIDENCE HALLS

640A – DAY CARE

645A - DAY CARE SERVICE

650A - LOUNGE FACILITIES

655A - LOUNGE FACILITIES SERVICE

660A - MERCHANDISING SERVICE

660C - SALES OFFICE

# Facilities Inventory

## ◆ General Use Space Categories

665A - MERCHANDISING FACILITIES SERVICE

670A - RECREATION ROOM

670B - STUDENT ACTIVITIES

670C - STAFF ACTIVITIES

675A - RECREATION FACILITIES SERVICE

680A - MEETING ROOM (Capacity Required)

680B - EXTENSION CLASSROOM

685A - MEETING ROOM SERVICE

690A - LOCKER ROOM

# Facilities Inventory

## ◆ Support Space Categories

710A - CENTRAL COMPUTER OR TELECOM.

715A - CENTRAL COMPUTER OR TELECOM. SVC.

720A - SHOP

725A - SHOP SERVICE

730A - CENTRAL STORAGE

735A - CENTRAL STORAGE SERVICE

740A - VEHICLE STORAGE

# Facilities Inventory

## ◆ Support Space Categories

745A - VEHICLE STORAGE - SERVICE

750A - CENTRAL FOOD STORE

755A - CENTRAL FOOD STORE SERVICE

760A - HAZARDOUS MATERIALS

765A - HAZARDOUS MATERIALS SERVICE

770A - CENTRAL SUPPORT

770B - CENTRAL SUPPORT - PRINTING

770C - CENTRAL SUPPORT - LAUNDRY

775A - CENTRAL SUPPORT SERVICE

# Facilities Inventory

## ◆ Health Care Space Categories

810A - HOSPITAL BEDROOM

815A - PATIENT BEDROOM SERVICE

820A - PATIENT BATH

830A - NURSES STATION

835A - NURSE STATION SERVICE

# Facilities Inventory

## ◆ Health Care Space Categories

850A - EXAMINATION AND TREATMENT ROOM

850B - X-RAY ROOM

855A - TREATMENT/EXAMINATION SERVICE

870A - PHARMACY

# Facilities Inventory

## ◆ Residential Space Categories

910A - SLEEP/STUDY WITHOUT TOILET/ BATH

910B - SLEEP QUARTERS FOR INST. CARETAKERS

919A - TOILET/BATH

920A - SLEEP/STUDY WITH TOILET/BATH

935A - DORM ROOM OR GUEST ROOM SERVICE

950A - APARTMENT

955A - APARTMENT SERVICE

970A - HOUSE

# Facilities Inventory

## ◆ Non-Assignable Space Categories

010A Custodial Area

020A Circulation Area

- ◆ Corridors, Lobbies, Public Stairways, Elevators

020B Elevator & Stairways

030A Mechanical Areas

030A Public Toilets

Structural Areas

- ◆ Walls and other supporting features of a building
- ◆ No room numbers will be assigned



# Facilities Inventory

Function Codes for Non-Assignable Areas will always be the first two digits of the Room code.

(ex: Custodial Rm Type is "010A" with a Function Code of "01")

# Facilities Inventory System Overview

Office of Facilities Coordination  
Texas A&M University  
College Station

References & Other information can be located  
From Links from our web site:

<http://www.tamu.edu/fcor/>