MEMBERS PRESENT: Mr. Charles A. Sippial (Chair), Dr. Bill Perry, Mr. Bill Krumm, Dr. Jan Winniford (for Southerland), Mr. Richard Creger, Dr. Robin Abrams, Dr. Wei Zhao (for Ewing), Dr. Ken Hall, Mr. James Massey, Bryan Barton (Student Government for Coventry)

EX-OFFICIO MEMBERS PRESENT: Ms. Kelly Templeton (City of College Station), Ms. Missy Pollard & Ms. Kathlyn Blanchard (City of Bryan), Mr. Richard Williams (Physical Plant Department), Mr. David Godbey (Physical Plant Department), Ms. Michelle Engelke, Mr. Tim Donathen

MEMBERS NOT ATTENDING:

PRESENTERS/GUEST PRESENT:
John Happ  Director, Aviation Department, Easterwood Airport
Bob Whitson  Rangeland Ecology & Management
Ron Sasse  Residence Life
John Sodalak  Residence Life
Chareny Rydl  Residence Life
David Morrison  Facilities Coordination

Chairman Sippial called the meeting to order at 2:04 pm and welcomed the members and guests to the meeting.

1. Minutes from the meeting of November 4, 2002 were approved as written.

2. Student Apartment Site Request – Sasse
Ron Sasse asked that the committee endorse a recommendation to the Council for the Built Environment that would designate the area generally bounded by Hensel Avenue, Haltom Avenue and Nicolas Ave in the University Apartments be designated as a site to construct new apartments. The construction is anticipated to begin in 2006 and will result in approximately 250 units. There are additional plans to raze older apartments near South College Avenue that are in need of maintenance. Mr. Krumm made a motion to endorse this request, with the inclusion of a food service facility to address the related needs of the student residents. The motion was seconded by Dr. Winniford and passed unanimously.

3. Residence Life & Student Services Building Site – Sasse
Mr. Sasse requested that the committee endorse a site for the Residence Life & Student Services Building. The site is located of the former Special Services Building near Houston Street, west of Sbisa Dining Hall. When built, this building will provide such needed student support space as a student lounge, 24-hour information desk, multipurpose room, computer room and student organization space. This facility will also replace space displaced by the
renovation of the YMCA Building. Dr. Perry made a motion, seconded by Dr. Winniford to recommend this item, as requested to the CBE. The committee voted unanimously to approve the motion.

4. **Easterwood Airport Land Use Designation** – Happ

Mr. Happ asked the committee to endorse a request to designate approximately 140 acres adjacent to the Easterwood Airport to the use of the airport. The land is needed to address safety, security, and future growth needs. Implementation of an approved recommendation is contingent upon the construction of a gravel or similar access road to the research plots currently in use by the Rangeland Ecology and Management Department. Dr. Winniford made a motion supporting the recommendation as presented. Dr. Creger seconded the motion, which was approved unanimously by the committee.

5. **Campus Master Plan Update** – Miller/Sippial

Chairman Sippial briefed the committee on the current status of the campus master plan project. He told them that the consultants were on-campus working with various interest groups to define the planning process, access between west and east campus areas, and to conduct an open forum for the campus community. Input is being sought and received from as many constituencies as possible. The project is on-schedule.

6. **Council on the Built Environment (CBE)** – Perry

Dr. Perry told the committee that the CBE is meeting weekly. Their current focus is on off-campus facilities, the YMCA renovation and the process by which projects will be considered. The CBE is in the process of developing a rule to cover the actions of the council regarding Space and Land Use.

7. **Adjourn**

The meeting was adjourned at 3:10 pm